



Traders Application

Contact Name:	
Trade Name:	
Address:	
Post Code:	
Telephone Number:	
Mobile Number:	
Email:	

Trading Rules

- All traders must supply a detailed list of your products and price guide. Please include photos and web links
- Please arrive on site by 8.00am 9th September 2017. Please let us know when you plan to arrive.
- Stalls must be packed down and clear of site by 6.00pm.
- There will be no parking next to the stall.
- 3m x 3m Gazebos will be provided but you must bring your own tables
- Sorry we cannot accept late arrivals to the site on the day.
- On arrival we require to see original copies of the required documents (see checklist below).
- If using Gas all units must include appropriate storage of cylinders in line with UK legislation.
- Your pre booked pitch will be allocated to you. We endeavour to allocate the best possible space for you so please understand this is not negotiable.
- Petrol generators are not permitted on site at any time.
- We do not accept responsibility or liability for any lost or stolen goods.
- Please ensure you keep your stock under lock and key or out of sight whilst not attended.

Stalls

Type	Price	Number Required
Retail/Craft	£15.00	
Food	Applications for food concessions invited - Price to be negotiated	

Product Price list (or supply separately)

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Required Documents

You must confirm that you hold original copies of all the relevant documents listed below. You must also ensure that all originals are brought with you for the weekend. Without them you will not be allowed to set up and trade.

Refunds will not be given.

Risk Assessment (inc set up, trading, break down)	
Fire Risk Assessment (if required)	
Fire Retardancy Certificates (if required)	
Electrical PAT test certificate (if required)	
Local Authority Food Hygiene Inspection Report (if required)	
HACCP (food traders)	
Gas Safety Certification (if required)	
Staff Food Hygiene Certificates (food traders)	
Public Liability Insurance	
DBS Enhanced Disclosures (if relevant)	

Please send applications forms and payment to:

Bosfest
31 St Pauls Road
Burnham-on-sea
Somerset
TA8 2BH

Preferred payment method

All cheques to be made payable to: Bosfest